

CHECKLIST FOR MATTERS TO BE ACCEPTED BEFORE FILING/LISTING OF REVISION CASES

Sl. No.	Verifications to be done	Remarks
1.	Name of Court (mentioned properly or not)	
2.	Verify whether the Court has jurisdiction in the matter	
3.	Relevant provision of the matter	
4.	Verify whether appropriate Court Fees have been affixed.	
5.	Verify whether Limitation Petition for condonation of delay, filed or not or not required if filed within the stipulated time limit.	
6.	Verify whether Vakalatnama has been filed or not	
7.	Whether Certified copy / Photocopy of relied upon documents have been filed.	
	Hal / Sabik ROR	
	Impugned order	
	Copy of superior Judicial Courts if any.	
	Regd. Sale / Gift deeds	
	Postal requisites for notice to Opp. Parties	
	Other relied upon documents	