# STEP BY STEP FOR NEW REGISTRATION

- 1. Click on the link URL : <u>https://boardodisha.nic.in</u>
- 2. Click on the link "Automation of Court"
- 3. You will be redirected to a new page as below :

| Court Case Monitoring System<br>Board of Revenue, Odisha, Cuttack   |  |   |  |  |  |
|---|--|---|--|--|--|
| Search Cases<br>View Cause List<br>View Pendency List<br>Today's Hearing<br>CheckList<br>Selected Order<br>Forgot Password<br>User Manual<br>Contact Us | BOARD OF REVENUE<br>BOARD OF REVENUE<br>DISHA, CUTTACK | User Login   Select User Type   User ID   Password   Captoha:   Captoha:   Captoha:   Image: Captoha:   Captoha:   Captoha:   Image: Captoha:   Petitioner Registration   Advocate Registration |  |  |  |

4. Click on the link "How to Register" for Step by Step Procedure for Advocate/Petitioner Registration.

5. After reading these Steps, Click on the link "Petitioner Registration" for Petitioner Private / Government Registration.

6. The following Page will be displayed :

|  | Petitioner Registration P | 308   |
|--|---------------------------|---|
| Personal Details                       | r entoner registraton r   |   |
|  |                           |   |
| First Name                             | Middle Name               | Last Name   |
| Gerder"                                | Date of Birth*            |   |
| -Select-                               | Contra Contra             | Agejn ym.)  |
|  | 0                         | file must be in .pcf format and file size is less than SHBy |
| Address Details                        |                           |   |
| State" District "<br>Odisha v -Select- | Tahasil * V               | -Select- v Fincode  |
|  |                           |   |

7. At the top of the Page the Following Links are Found-

-Petitioner Registration

-Petitioner Registration (Government)

8. Click on Petitioner Registration and fill the Fields as required (All red \* fields are mandatory fields).

### 9. The Government Registration page as bellow

Court Case Monitoring System Board of Revenue, Odisha, Cuttack

|                         | Government Petitioner Registration Page            |  |
|-------------------------|--|--|
| Personal Details        |  |  |
| Designation/Department* | Upload Id card"                                    |  |
| Select                  | > Browse No file selected.                         |  |
|                         | (File must be in .pdf format and file size is less |  |
|                         | than 5MB)  |  |
| Contact Details         |  |  |
| Contact Details         |  |  |
| Mobile No*              | Email ID   |  |
| Mobile No               | Email S  |  |
|                         |  |  |
|                         |  |  |
|                         |  |  |
|                         |  |  |
|                         | мумэкр   |  |
|                         | Enter Captoha Here                                 |  |

10. After filling all Fields, Click on "Register".

11. After Successful Registration, USERID and PASSWD will be generated as follows, this can be used further in Petitioner's Login Page.



**Petitioner Acknowledgement** 

Date : 03-08-2022 Petitioner Name:SAMEER DASH

Sir/Madam,

Your registration for filing Revisional cases in Board of Revenue, Odisha, Cuttack is successful.

Your Registration No: P16-0869-5211 Login ID:AN01PT22001 Password:9B4Ywhpk

Thank you for registering with us.

You can login to your login id to change your password.

Back To Home PRINT

### **ADVOCATE REGISTRATION**

12. Click on Advocate Registration and fill the Fields as required. (All \* marked fields are mandatory fields )

黨

|  |            | Advocate Registra | ation Page |                      |  |
|--|------------|-------------------|------------|----------------------|--|
| ersonal Details                                |            |                   |            |                      |  |
| Bar Enrollment No                              |            | Advocate FullName |            | Date of Birth*       |  |
| Advocate BarNo                                 |            | Advocate Name     |            |                      |  |
|  |            |                   |            |                      |  |
| Gender"  |            | Relation"         |            | Relation Name*       |  |
| Select   | ~          | Select            | ×          | Relation Name        |  |
|  |            |                   |            |                      |  |
| Email ID*                                      |            | Mobile No*        |            | Change/Add Mobile No |  |
| Email  | 25         | Mobile No         |            |                      |  |
|  |            |                   |            |                      |  |
| ther Details                                   | strict HO* | Address"          |            | State*               |  |
| ther Details<br>Ordinary Place Of Practice Dis | ind ind    | Address           |            | Select v             |  |
|  |            |                   |            |                      |  |
| Ordinary Place Of Practice Dis                 |            |                   | 11.        |                      |  |
| Ordinary Place Of Practice Dis                 |            |                   | li.        |                      |  |

- 13. Give your Bar Council no then automatically some user data are shown in the required fields and give other details.
- 14. If your mobile no is not shown or wrong, then click on <u>Change/Add Mobile No.</u> to give your valid mobile no and click <u>send otp</u> button to verify your mobile no. (Ex-8895400000)
- 15. After successful registration, USERID and PASSWD will be generated as follows , this can be used further in Advocate's Login Page.



#### Advocate Acknowledgement

Date : 03-08-2022 Advocate Name: TAPAN KUMAR SAHU

Sir/Madam, Your registration for filing Revisional cases in Board of Revenue, Odisha, Cuttack is successful.

Your Registration No A16-9056-1156 Login ID: OD19AD0001 Password:eb29ktCZ

Thank you for registering with us.

You can login to your login id to change your password.

Back To Home

### 16. Petitioner/Advocate can login to the system as below :



**Court Case Monitoring System** Board of Revenue, Odisha, Cuttack



- a) Select user type as Advocate/Petitioner
- b) Provide Login ID Ex- ODA201925123/ODP2023141644
- c) Provide Password
- d) Enter Captcha as shown
- e) Click on Login

## 17. Dashboard of the Advocate will be shown as below :

| BOARD OF REVENUE  |  | LOM FRANKISH FRAMMI- |
|-------------------|--|----------------------|
| Case Registration | Dashboard: Advocate: OM PRAKASH RAJPUT                         | Sent.                |
|                   | Total No. of Cases   |                      |
|                   | 15 Total no. of cases of the same advocate in different courts |                      |
|                   | Vew Details to View his cases in different Courts              |                      |

# 18. Dashboard of the Petitioner will be shown as below :

